



**Associate of Applied Science  
Business Technology  
Business Administration Option  
2009-2010**

Name \_\_\_\_\_ Anticipated Graduation Date \_\_\_\_\_

Developmental Courses

Original placement in developmental education courses is determined by ACT, ASSET, or SAT test scores. I understand that if required to enroll in developmental education courses as a result of my test scores and Arkansas law, Act 1101 an additional semester may be required to complete my program of study.

COURSE	TITLE	TERM	GRADE	COMMENT	CREDIT
READ0013	College Reading Skills			ACT Reading 0-13; ASSET Reading 23-33; Compass Reading 0-52; Pass with C or higher	None
READ0033	Adv Reading Techniques			ACT Reading 14-18; ASSET Reading 34-43; Compass Reading 53-84; Pass with C or higher	None
ENG 0013	Language Fundamentals			ACT English 0-13; ASSET English 23-32; Compass Writing 0-14; Pass with C or higher	None
ENG 0023	Writing Fundamentals			ACT English 14-18; ASSET English 33-44; Compass Writing 15-76; Pass with C or higher	None
MATH0013	Pre-Algebra			ACT Math 0-16; ASSET Numeric 23-40; ASSET Intermediate 23-33; Compass Pre-Algebra 0-45; Compass Algebra 0-26; Pass with C or higher.	None
MATH0023	Introductory Algebra			ACT Math 17-18; ASSET Numeric 41-55; ASSET Intermediate 34-37; Compass Pre-Algebra 46-100; Compass Algebra 27-36; Pass with C or higher.	None

First Year

First Semester

ACCT2003	Principles of Accounting I				3 hours
BUAD1013	Introduction to Business OR				3 hours
BUAD1043	Personal Financial Planning (Fall Semester)				
CA1903	Introduction to Computer Concepts				3 hours
ENG1003	Freshman English I			ACT English 19; ASSET English 45-55; Compass Writing 77-100; or Pass ENG0023 with grade C or higher	3 hours
MATH0033	Intermediate Algebra			ACT Math 19-20; ASSET Intermediate 38-41; Compass Algebra 37-49 or pass MATH 0023 with a C or higher	None

Second Semester

<b>ACCT2013</b>	<b>Principles of Accounting II</b>			Prerequisite: ACCT 2003	<b>3 hours</b>
<b>ADMS2413</b>	<b>Word/Information Processing</b>			Ability to keyboard	<b>3 hours</b>
<b>ADMS2563</b>	<b>Business Communications</b>			Prerequisite: ENG1003; Ability to keyboard	<b>3 hours</b>
<b>ECON2313</b>	<b>Principles of Macroeconomics</b>			ACT Reading 19; ASSET Reading 44; Compass Reading 85-100; or completion of READ0033 with grade C or higher	<b>3 hours</b>
<b>LAW2023</b>	<b>Legal Environment of Business</b>				<b>3 hours</b>

Second Year

First Semester

<b>ECON2323</b>	<b>Principles of Microeconomics OR (Fall Semester)</b>			ACT Reading 19; ASSET Reading 44; Compass Reading 85-100; or completion of READ0033 with grade C or higher	<b>3 hours</b>
<b>ECON2333</b>	<b>Economic Issues and Concepts (Spring Semester)</b>				
<b>ENG1013</b>	<b>Freshman English II OR</b>			Completion of ENG 1003 with C or higher	<b>3 hours</b>
<b>ENG1023</b>	<b>Technical Writing</b>			ACT English 19; ASSET English 45-55; Compass Writing 77-100; or pass ENG1003 with C or higher	
<b>MGMT2603</b>	<b>Leadership Issues OR (Spring Semester)</b>				<b>3 hours</b>
<b>MGMT2613</b>	<b>Principles of Supervision (Fall Semester)</b>				
	<b>2000 Level Accounting Elective</b>				<b>3 hours</b>
	<b>Management Elective</b>				<b>3 hours</b>

Second Semester

<b>BSYS2003</b>	<b>Business or Professional Presentations OR</b>				<b>3 hours</b>
<b>CIS2073</b>	<b>Desktop Publishing</b>			Ability to keyboard	
<b>BUAD1023</b>	<b>Introduction to Marketing</b>				<b>3 hours</b>
<b>MGMT2623</b>	<b>Small Business Management</b>				<b>3 hours</b>
	<b>Any Elective as Approved by Academic Advisor</b>				<b>3 hours</b>
	<b>Social Science Elective</b>				<b>3 hours</b>

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

As mandated by Act 472 of 2007, I have been informed of the Arkansas Course Transfer System, and how to determine which courses will transfer to other Arkansas public institutions. Website <http://acts.adhe.edu>