

- All first-time entering and transfer students are required to complete Student Orientation
- All first-time entering and transfer students are required to attend advising and registration sessions before enrolling in courses

## Admission Requirements

The ACT, SAT, or COMPASS test is required for all full-time students and students seeking entry to the following: Associate of Applied Science degree, Associate of Arts degree, certificate programs, college transfer students, and all courses requiring placement. Some programs require that students take a physical or other medical exam, which will be at the student's expense.

Applicants to the Practical Nursing, Respiratory Care, Dietary Management, Childhood Development Associate, and EMT-Paramedic programs, or any associate degree program, must have a high school diploma or equivalent (GED). Registered Nursing, Practical Nursing, and Respiratory Care applicants must complete all enrollment requirements before student selection is made.

## Concurrent Enrollment

Concurrent Enrollment is designed to prepare high school students for the collegiate experience. Any high school student that has completed the 8th grade and is enrolled in an Arkansas public school, and is recommended by their high school principal, superintendent, or school counselor may enroll in college courses taking place in their high schools when the combined enrollments do not exceed a normal academic load.

Concurrent classes are defined as college-level classes taught at high schools by qualified high school instructors. BRTC follows state guidelines to determine student and instructor eligibility. Classes that meet these standards will be charged discounted rates of tuition. **High school students taking classes on BRTC campuses or online will be charged full tuition.**

Each student must meet the following criteria adopted by the State Board of Higher Education as stated under Item I, II, III, IV, and V as follows:

- I. Provided that courses meet all the requirements of the college, the high school must ensure that 50% or more of the students enrolled in the class are taking the class for concurrent credit. If this percentage is not met, the class cannot be offered according to Act 102.
- II. The course offered "must be listed in the Arkansas Course Transfer System." This list can be found at <http://acts.adhe.edu>.
- III. The course will use the same syllabus and same textbook as approved by the college or university and adopt the same learning outcomes as those developed for the course on the campus.
- IV. All students must meet the following testing requirements as defined by the Arkansas Department of Higher Education:
- V.

	<b>Reading</b>	<b>English</b>	<b>Math</b>
<b>ACT</b>	19	19	19
<b>SAT</b>	470	450	460
<b>Compass</b>	83	80	41
<b>Explore</b>	14	14	15
<b>Plan</b>	15	16	17
<b>PSAT</b>	47	45	46

<b>Enrollment</b>	<b>Reading Score Required</b>	<b>English Score Required</b>	<b>Math Score Required</b>	<b>Total Test Scores Required</b>
Any General Education Course	Yes	No	No	1
Any General Education English Course	Yes	Yes	No	2
Any General Education Math Course	Yes	No	Yes	2
Any Career and Technical Education Course	Varies	Varies	Varies	Varies

- VI. To be considered under this program, a student must submit the following paperwork:
1. A completed registration form.
  2. A complete set of acceptable (meeting the required levels for placement in concurrent classes) test scores.
  3. A current immunization (shot) record.
  4. A copy of high school transcript.
  5. A letter of good standing from the high school principal, superintendent, or school counselor.
  6. A check, money order or cash for full payment.
  7. Completed FERPA form
  8. A copy of Social Security Card

### **Student Admission, Registration, and Withdrawal Process**

All concurrent students should apply for admission in the fall and spring semesters.

#### **Registration**

BRTC's Concurrent Enrollment Coordinator will visit each high school in April-May to register for the upcoming fall semester and in October-November to register for the upcoming spring semester.

## Registration Deadlines

Specific registration deadlines are determined by each high school. Students should contact their high school counselor or principal for registration dates or call or email the Coordinator for Concurrent Enrollment.

## Schedule Changes

Concurrent students wishing to make changes to their schedules after the registration dates at their high schools must submit an “Add/Drop Form” to the Coordinator of Concurrent Enrollment. This form must be signed by the student and the counselor or high school principal.

## Payment Guidelines

High school students must make full payment or payment arrangements by BRTC’s campus-wide deadline, or they will be dropped from classes. Payment deadlines are defined as the Friday before BRTC classes begin. Payment information sheets are provided to high school counselors during registration periods, but students are responsible for ensuring their bills are paid by the deadline. Please call BRTC’s Office of Finance at 870-248-4033 with questions about payment.

## Advanced Placement

The college awards credit to students who participate in their high school Advanced Placement (AP) Program administered by the College Board Placement Test Program. Students who wish to obtain Advanced Placement credit must request the College Board to forward their test scores to Black River Technical College after they have been admitted. Students will be awarded credit in the courses listed below, provided they make satisfactory scores on appropriate AP examinations and meet other requirements designated by the department offering the course.

To receive AP credit and no grade:

If a student took an AP course as part of their high school curricula and did not sign up for concurrent enrollment with a college, the student is only eligible for AP credit and does NOT receive a college grade. The student earns college level credit when an appropriate score is earned on the AP exam. A grade is not reported to BRTC or any other college at the end of the semester of completion.

AP credit is not awarded for a course the student has already completed at the college/university level. AP credit granted at other institutions is not automatically transferable to Black River Technical College. *Students who wish to transfer AP credit must submit official documentation of earned scores.*

AP Exam	Required Score	Credit Awarded
AP85 - Psychology	3	PSY 2513
AP14 - Studio Art (Drawing Portfolio)	3	ART 1033
AP15 - Studio Art 2D Design	3	ART 1013
AP36 - English Language Comp	3	ENG 1003
AP36 - English Language Comp	4	ENG 1003 & ENG 1013
AP37 - English Literature Comp \$scoring 3 on both English Language AND Literature Comp will award both ENG 1003 AND ENG 1013	3	ENG 1003
*AP37 - English Literature Comp	4	ENG 1003 & ENG 1013
AP55 - German Language	3	GER 1013
AP87 - Spanish Language	3	SPAN1013
AP43 - European History	4	HIST 1023
AP57 - Government & Politics: US	4	POSC 2103
AP07 - United States History	3	HIST 2763
AP07 - United States History	4	HIST 2763 & HIST 2773
AP93 - World History	4	HIST 1013
AP20 - Biology	3	BIOL 1003
AP20 - Biology	4	BIOL 1004
AP25 - Chemistry	3	CHEM 1004
AP78 - Physics B	3	PHYS 2034 & PHYS 2044
AP82 - Physics C (Electricity, Magnetism)	4	PHYS 2064 or PHYS 2044
AP80 - Physics C (Mechanics)	4	PHYS 2054 or PHYS 2034
AP66 - Calculus AB	3	MATH 2204
AP68 - Calculus BC	4	MATH 2204 & MATH 2214

## Freshman Assessment and Placement

The Arkansas State Board of Higher Education Freshman Assessment and Placement program prescribes statewide minimum standards to decide if entering freshmen should be in college math and English courses, or in academic transition courses in math, English, and reading. At BRTC, students whose scores indicate that they will be placed in academic transition courses must enroll in, and satisfactorily complete, those courses in their first academic year, except for reading, which must be taken and satisfactorily completed in the first semester.