**Checklist of Records Needed to Apply for Law Enforcement Training Academy**

All of the following must be submitted to attend the Law Enforcement Training Academy:

\_\_\_\_\_ 1. Application for Training, completed and notarized

\_\_\_\_\_ 2. Physical Training Information Form, completed by physician and notarized

\_\_\_\_\_ 3. Waiver of Liabilities and Information, completed and signed

\_\_\_\_\_ 4. Summary Report Form, completed

\_\_\_\_\_ 5. Immunization Record (Mandatory for all officers born on or after January 1, 1957. Any officer claiming a religious or philosophical exemption must contact the Arkansas Department of Health at 501-661-2000. *Officers must have an MMR* ***plus*** *a booster MMR before being enrolled*.)

\_\_\_\_\_ 6. **Official** high school transcript or GED Scores; and **official** college transcript, if applicable.

\_\_\_\_\_ 7. Test Scores (For anyone graduating high school: ASSET, ACT, SAT, COMPASS or ACCUPLACER scores are acceptable. If you have attended college and have 30+ college hours on a transcript, you need not retest. If you have not tested, it may be done at any local 2 or 4 year secondary institution.)

\_\_\_\_\_ 8. Photocopy of your Arkansas Driver’s License

\_\_\_\_\_ 9. Photocopy of your Social Security card

\_\_\_\_\_ 10. Photocopy of your DD214, if applicable

**If applying as a self-sponsored US Veteran, you will also need:**

\_\_\_\_\_ 11. Photocopy of Psychological Evaluation

\_\_\_\_\_ 12. Release of Information Agreement, completed and signed

\_\_\_\_\_ 13. Personal History Statement

**If you have already submitted these forms, you do not need to send again.  
Forms can be found on our website: www.blackrivertech.edu/leta**