Black River Technical College
Course Substitution Form

Student Name: _____ Current Date: _____

Student ID: _____ Catalog Year: _____

Major: _____

Substitute: _____ Course completion grade: _____
(course number & name)

For: _____ Anticipated Graduation date: _____
(course number & name)

Reason for request: _____

_____

_____

Subject to final approval by Vice President of Gen Ed or Tech Ed

***Instructions**: If an advisor or other faculty/staff member feels another course represents a reasonable substitute for a course in a student's degree plan, this form should be completed and submitted to the respective Vice President. Requests will be reviewed by the VP involved. If approved, the request will be placed in the student's file.*

Approvals:

_____
Advisor/Coordinator

_____
Respective academic Vice President

Denial:

_____
Respective academic Vice President