

How to review billing and financial aid:

Start by going to the **myBRTC portal** website.



← → ↻

First Time Users:

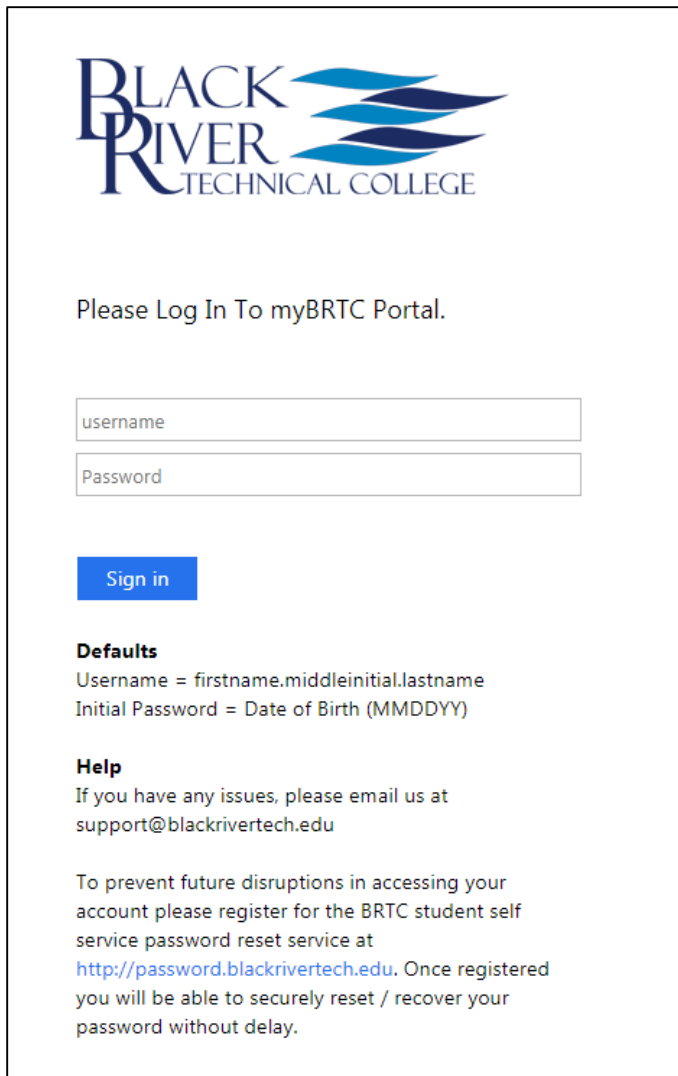
Username: firstname.middleinitial.lastname


Password: Date of Birth (MMDDYY)

Returning Users:

Username: firstname.middleinitial.lastname

Password: Whatever you changed it to after your first log in.





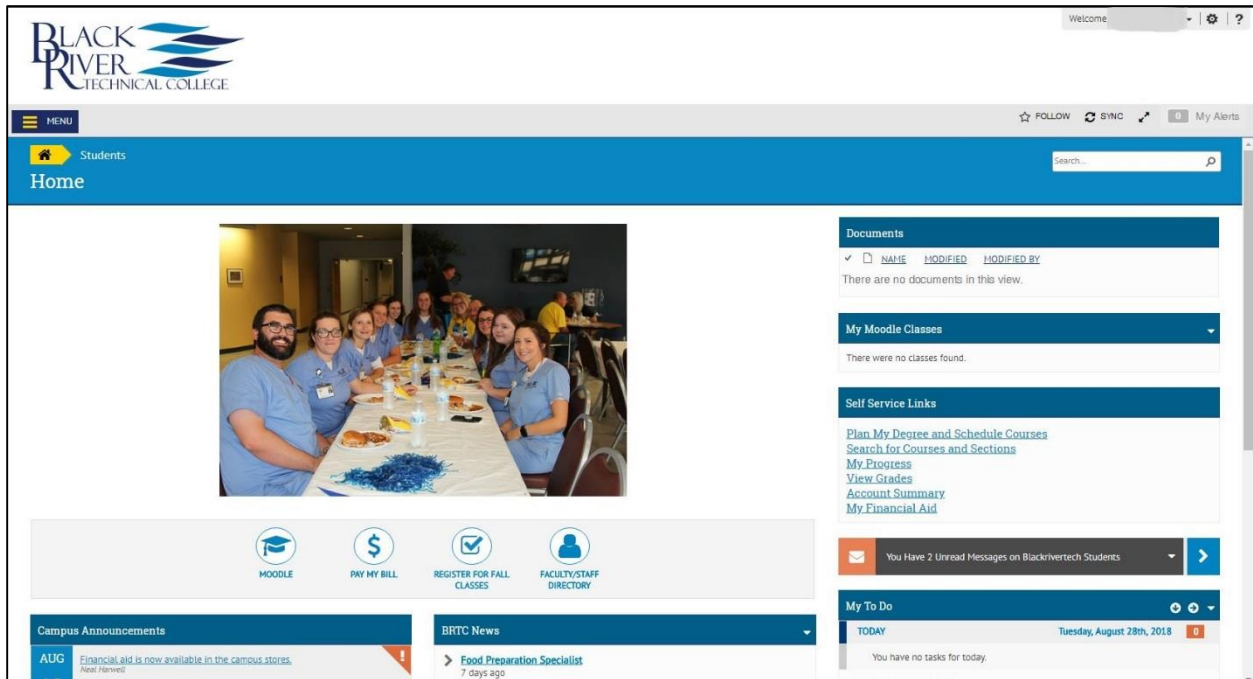
Please Log In To myBRTC Portal.

Defaults
Username = firstname.middleinitial.lastname
Initial Password = Date of Birth (MMDDYY)

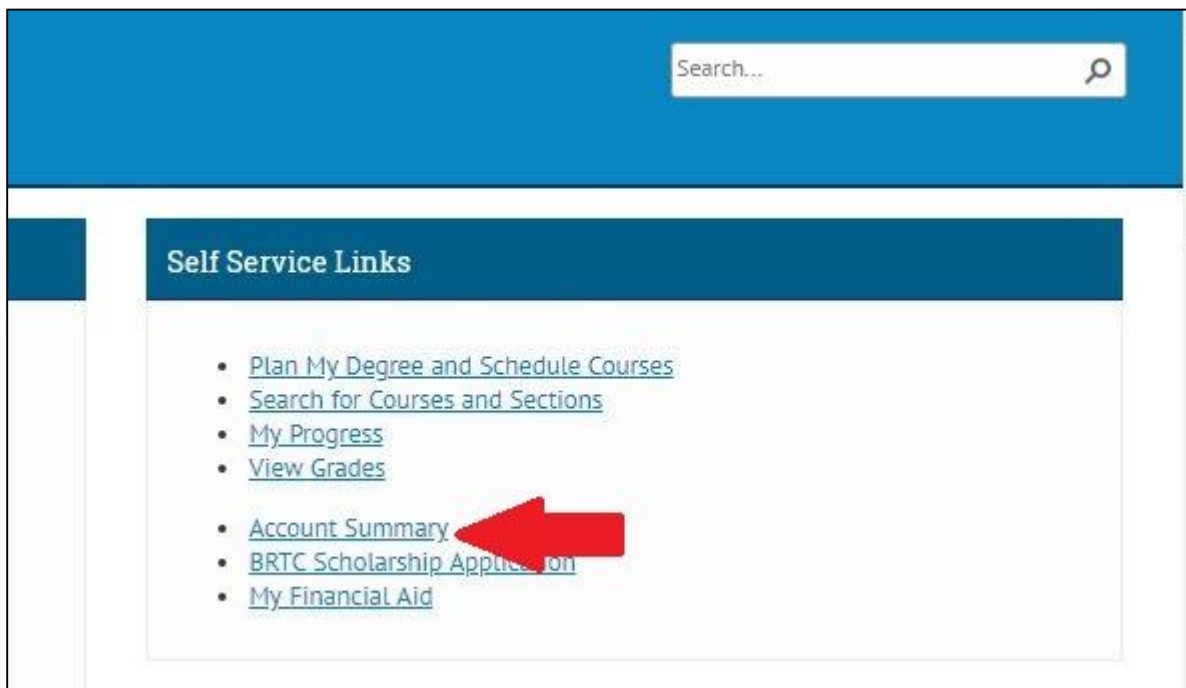
Help
If you have any issues, please email us at support@blackrivertech.edu

To prevent future disruptions in accessing your account please register for the BRTC student self service password reset service at <http://password.blackrivertech.edu>. Once registered you will be able to securely reset / recover your password without delay.

Once logged in you will be on your Student Home page.



Go to Self Service Links and click on Account Summary to see billing, financial aid, and refunds.



This screen combines all balances for every semester you have attended. The total amount due, and amount overdue is the total of all those semesters combined. To look at a specific term click on the term code.

Account Overview		
Amount Overdue	\$1,708.00	
= Total Amount Due	\$1,708.00	Make a Payment
Total Account Balance	\$1,708.00	Account Activity
Fall 2018	\$1,708.00	

Here is where you can see a breakdown of billing and financial aid.

To switch between terms, click on the term box dropdown.

To view and print a statement with your schedule click on View Statement.

Click on the dropdown on each line to see more information on charges, financial aid, sponsorship, payment plans, or refunds.

Term: Fall 2018 - Balance: \$0.00			View Statement		
Charges \$2,911.78	Financial Aid \$6,668.00	Sponsorships \$900.00	Refunds \$4,656.22	=	Balance \$0.00
Expand All					
Charges			\$2,911.78		▼
Financial Aid			\$6,668.00		▼
Sponsorships			\$900.00		▼
Refunds			\$4,656.22		▼
Balance					\$0.00